

MEMORANDUM FOR THE RECORD

Subject: FINAL minutes for the 21 February 2018 HMT meeting.

The meeting was held via conference call. In attendance:

Last	First	Agency	Email
Boyd	Brett	ODFW	Brett.h.boyd@state.or.us
Couture	Ryan	ODFW	ryan.b.Couture@state.or.us
Garletts	Doug	NWP-OD-V	Douglas.F.Garletts@usace.army.mil
Grenbemer	Greg	ODFW- Marion Forks/ Minto	Greg.A.Grenbemer@state.or.us
Helms	Chad	NWP-OD-V	Chad.K.Helms@usace.army.mil
Kovalchuk	Erin	NWP-OD-TF	Erin.H.Kovalchuk@usace.army.mil
Kremers	Kurt	ODFW	kurt.kremers@state.or.us
Peck	Dan	ODFW- Willamette	dan.peck@state.or.us
Walker	Chris	NWP-OD-TF	Christopher.E.Walker@usace.army.mil
Ziller	Jeff	ODFW	Jeffrey.S.Ziller@state.or.us

1. Final decisions made at this meeting.

1.1. December meeting minute's approval was delayed until the next meeting.

2. Action Items.

2.1. **Hatchery deferred maintenance** – ACTION: Add hatchery deferred maintenance as an agenda item for March.

2.2. **Willamette Hatchery Broodstock Pond** – No Action. Updates on funding and progress forward. *Status: In 2020, this was added to the budget as a line item. Couture asked if the original cost estimate has been increased in the 2020 line item. Walker will look into it; it may be divided into phases.*

2.3. **Leaburg Property Transfer** - ACTION: A letter from the USACE Real Estate office will be sent to ODFW. *Status: ODFW did receive the letter (Notice of Intent to Lease). Couture would like to know the next step.*

2.4. **Minto and Foster Truck Ownership Transfer** - The transfer of the truck for Foster and Minto is being handled by Walker. ACTION: The COE will look into shortening time line of the termination notice so facility operations will not be impacted. *Status: An amendment to the existing contract was made but finding the title was difficult. The digital title was used to get federal plates and will send the plates down to Minto and Foster. The last step is for the trucks to be removed from the States books.*

3. Updates.

3.1. **Marion Forks/Minto** (Grenbemer) MF – There are some late BKD issues and hoping to pond fish next week. At Minto, half of the smolts were released last week. Flows were down low enough. They had five power outages in an hour and pumps were not restating. The problem will be looked at when the Detroit crews return from California.

3.2. **South Santiam/Foster** (Boyd) Crews completed StS spawning and killed off remaining brood stock. The facility was shut down for annual maintenance. Khan's work has been completed. The ladder is watered back up and trapping has restarted. StS allocations have been met and sent

to the respective places. Poned fry have been tested and look good. Routine maintenance is ongoing.

- 3.3. McKenzie** (Kremers) – The first spring release was during the last few days of January during good flows. They also released 19,800 excess smolts in the Row River. Crews are preparing for storage of hydrogen peroxide with Homeland Security. Regular maintenance going on.
 - 3.4. Cougar Trap** (Helms) – The rebuilt pumps are back in. Once the rock slide is cleared, the facility can reopen. Unit 2 is operating now – both units work. All pumps are operational.
 - 3.5. Fall Creek** (Garletts) – Commissioning is scheduled for the end of March extending through Mid-April.
 - 3.6. Willamette/Dexter** (Peck) – The first release from Dexter was in the beginning of February and next release is 01 March. Crews also released the transferred fish from Coast Fork. Chinook were transferred to back to the South Santiam. Next year’s fry except StS are ponded.
 - 3.7. Leaburg** (Couture) – Crews are wrapping up trout stocking. Cascade Coho will go out the first week of March. Until the lease agreement is in place with funding, employees will start being laid off. Walker will follow up on this and look for any contingencies.
 - 3.8. Fish counts at Bennett and Leaburg** – Couture said that someone is taking video tape and getting weekly counts from Bennet. Walker thought there is an RM&E study that uses these fish counts and there is a possibility of funding these counts. If Walker has more information, he will add to WFPOM agenda.
- 4. Willamette Valley Contract Status**
 - 4.1. Willamette Hatcheries** (ODFW) – Awarded, current. Option year mod that needs to be awarded by 1 Sept 2018.
 - 4.2. Trout** (Desert Springs) – Awarded, current. Option for base amount of 100,000 pound for 2019 delivery awarded 31 December 2017. The COE has until 01 July to award the remaining options to increase poundage above the 100,000 pound level. The 2019 delivery schedule will likely be adjusted in coordination with Desert Springs and ODFW.
 - 4.3. Monitoring and Evaluation** – Not awarded. Scope of work in development.
 - 5. Feed increase** – ODFW has a small business sub-contracting plan. In order to meet this goal, Couture said there will be a 12% increase of feed. Walker suggested sending an email or letter describing the situation and see what can be done.
 - 6. Hatchery deferred maintenance** – **ACTION: Add hatchery deferred maintenance as an agenda item.**